



MERIDIAN SECURITIES, INC.
SETTLEMENTS DEPARTMENT
 2707 B&C PSE Centre, East Tower
 Exchange Rd., Ortigas Center, Pasig City
 Tel No.: (632) 6346931-34
 (632) 6356261-64
 Fax No. : (632) 6346937

Date: _____

REQUEST FOR CERTIFICATION

Gentlemen:

I / We would like to request Meridian Securities, Inc. for the following certification listed below as authenticated by my signature. I / We understand that certification request may be processed in one or two business days after MSI receives this request.

Type of Certification Request (please check):	Processing Fee:
<input type="radio"/> Visa Application (Specify for what embassy to address to): _____	P100.00
<input type="radio"/> General Purpose, specify reason: _____	P100.00
<input type="radio"/> Certified true copies of ledgers (specify period): _____	P100.00

Please specify any other information needed on the certification:

Delivery Method (choose one):

- Pick up at the Meridian Securities, Inc. office: 2707 B&C PSE Centre East Tower, Exchange Road, Ortigas Center, Pasig City.
- Scan and email to my registered email address
- Mail courier to this address:

Payment Method (choose one):

- Enclosed Cash/Check
- Debiting my Account

I hereby authorize Meridian Securities, Inc. to debit my account for courier charges – local charges of P150 while international charges would vary depending on weight and location.



Processing Fee: A charge of P100.00 pesos for every requested certification will be paid for through cash/check payment or debit from your account. MSI reserves the right to hold delivery of certifications until accounts are aptly funded for payment.

PLEASE FILL UP THIS PORTION IF **PICKED BY REPRESENTATIVE**

I/ We hereby authorize my/our representative whose printed name and specimen signature appear below, to receive the check in my/our behalf.

Representative's Signature over Printed Name

Thank you

Very truly yours,

**Customer's Signature
Over Printed Name**

**Customer's Signature
over Printed Name**

Note: *Please bring (2) valid identification documents from both the customer/s' and his/their representative, if any, to be presented to the cashier upon release of the check/s.*